

GLUE FORME NO. 16  
TO FIT A4

Flat - 596 x 324mm  
(not including 3mm bleed)

Finished - 215 x 304mm

Fits on SRA2

■ **BLEED AREA:** This area will be removed.  
Extend any colour or images into this  
3mm bleed area.

□ **TRIM LINE:** Finished print size.

⋮ **SAFE AREA:** All text should be kept  
within this area.

**NOTES:**

- If ordering a single-sided folder, please delete page 2 of the template.
- If ordering Spot UV, this is only available on the Outer side.
- For Spot UV:
  - please add a page to your artwork
  - for a single-sided folder with Spot UV, supply a 2 page PDF print file (CMYK print p1, Spot UV p2)
  - for a double-sided folder with Spot UV, supply a 4-page PDF print file (CMYK print outer p1, CMYK print inner p2, Spot UV p3, blank p4)
  - ensure Spot UV artwork is set to 100% black only
  - Spot UV should be solid black, vector, and in the exact position required
- For all folder orders please supply a copy showing the template overlaid on the artwork.

**OUTER**

INNER

